

ADDENDUM NO. 1

**Kansas City Area Transportation Authority (KCATA)
1350 E. 17th Street
Kansas City, Missouri 64108**

Wi-Fi Installation Services for Buses

RFQ # 16-4030-25B

Issue Date: July 27, 2016

This Addendum is hereby made a part of the Bidding Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. Except as amended by this Addendum, all terms and conditions of the RFQ remain unchanged. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

GENERAL INFORMATION:

Bid Closing and Submission: Bids must be received with all required submittals as stated in the RFQ, no later than **12:00 p.m. on Monday, August 1, 2016.**

Following is a list of questions, submitted by potential bidders, and the answers:

Item No.	Question (Q) / Answer (A)
Q1:	I am a bit confused as to what you are expecting for a reply; I get the idea that the only thing you are wanting is the bid form. Is that correct? If so how do we go about providing our qualifications, experience, references etc. If you are wanting a full proposal/quote, is there a page count limit?
A1:	Yes, just need response to the Bid Form (Attachment B) and the completion of the attachments D, E, & F. This will be a low bid award. You just need to fulfill the requirements of the RFQ which does include a vendor qualification requirement of "The contractor must have a history of successful experience in mobile Wi-Fi installation and project administration of a similar nature and complexity (in scope, responsibility and technologies involved)." The low bidder will need to verify that they fulfill this qualification to be considered responsive and a responsible vendor able to successfully fulfill the contract.
Q2:	The RFQ states that this is a fixed bid project, however the pricing sheet is for a price per hour for 100 hours; please clarify the thought process on the fixed bid and hourly.
A2:	Fixed bid in that the hourly rate is fixed and will not increase. For this project, the vendor will be supplementing KCATA maintenance staff in the installations to help expedite the completion of the work. The majority of the installations will be handled

	<p>by the awarded contractor. Keep in mind that the number of hours is an estimate. As stated in the RFQ, “The quantities specified are based upon the best available estimates and do not determine the actual amount the Authority shall order during the contract period. The quantities are subject to change. Payments will be based on actual quantities ordered based on the unit rates quoted.” It may indeed take more hours to complete the project work – it all depends on KCATA’s maintenance staff’s workload and how much they will be facilitating the project work and how much they will need to engage the contractor more to help complete the installations.</p>
Q3:	<p>The RFQ states that there are potentially 255 buses to be installed, it also indicates that the expectation is that this quote is for 100 hours of labor; by my calculations that is 27 minutes per bus. It has been our experience that this is way to little amount of time to complete the tasks identified in the RFQ. Can you clarify where the 100 hours came from and how it is anticipated that the 100 hours would be used?</p>
A3:	<p>See response to Question 2 above.</p>
Q4:	<p>What are the on-site work hour expectations for the 100 hours (e.g., will the 100 hours be spread out over several months)?</p>
A4:	<p>KCATA expects to have the vendor’s staff to be onsite for 8 or more hours a day until completion, which needs to occur within a reasonable timeframe with the expectation of project completion in less than four (4) weeks. Working hours and days of the week are flexible.</p> <p>KCATA is a 24/7 operation with buses continuously cycling/rotating out of the facility so KCATA does not have a large #s of buses just standing idle – the installations will need to be done in shifts as the buses roll in as part of the rotation.</p>

CLARIFICATIONS, CORRECTIONS AND ADDITIONS

The following paragraph is hereby ADDED to the **Attachment A “Specifications or Standards of Work”**:

On-Site Installations: The installation services shall be performed on-site at a facility area provided by KCATA. Installations shall be conducted at KCATA’s location at 1350 E. 17th St., Kansas City, MO 64108. The contractor shall work *a minimum* of 8 hours per day for *a minimum* of five (5) days a week until completion of the project installation services, which should occur within no more than four (4) weeks. Working hours and days of the week are flexible with an installation schedule mutually agreed to between KCATA and the contractor.

- a. KCATA expects that the contractor will diligently pursue the work services in a cooperative manner and refrain from impeding and/or interrupting the work and/or worksite(s) of others. Violation may result in termination of the contract.
- b. The contractor shall fully coordinate all contract activities with those activities of the KCATA. As the work of the contractor progresses, advice and information on matters covered by the contract shall be made available by the contractor to the KCATA throughout the effective period of the contract.

RECEIPT OF ADDENDA NO. 1

**Kansas City Area Transportation Authority
1350 E. 17th Street
Kansas City, Missouri 64108**

Wi-Fi Installation Services for Buses

RFQ # 16-4030-25B

Issue Date: July 27, 2016

Bidders shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Request for Quotations as required.

Addendum #1 Dated _____ Date Received _____

Company Name: _____ Date: _____

Address / City/ State/ Zip: _____

Authorized Signature: _____ Printed Name: _____

Telephone: _____ Fax: _____

Email: _____