

ADDENDUM NO. 1

**Kansas City Area Transportation Authority
1350 E. 17th Street
Kansas City, Missouri 64108**

Purchasing Card Services Project #16-7012-35

Issue Date: July 25, 2016

This Addendum is hereby made a part of the Bidding Documents and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

Questions, Comments & Request for Clarification

1. Will KCATA accept a standard purchasing card proposal instead of a customized response?
A. A standard card proposal may be submitted, but require that all requirements in the RFP be addressed in the response. If the proposal does not address all of the requirements of the RFP it may be deemed as unresponsive.
2. The request lists the purchasing cards should be credit cards, is the KCATA open to these cards being prepaid cards? If a prepaid card program is an option what is the expected volume form a number of cards and purchase volume?
A. The KCATA will not accept a proposal for a prepaid card program.
3. Can you please provide the following information on the current card program?
 - Annual spend for 2014 and 2015
 - Number of current Travel & Entertainment cards and Accounts Payable cards
 - Current Provider**A. The purchasing card service is a new program for KCATA.**
4. Can you please provide a vendor file including vendor name, vendor address and annual dollar spent? This will allow us to provide a vendor match analysis.
A. It is attached.

5. How many vendors are currently being paid via P-Card today?

A. The purchasing card service is a new program for KCATA.

6. Does the agency require the P-Card provider to be a local vendor?

A. No, the KCATA does not require the provider be a local vendor.

7. Please provide your current accounting software (ERP system).

A. The KCATA currently uses Lawson (Infor) Version 9.0.1

RECEIPT OF ADDENDA

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Proposers shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation for Bid as required.

Addendum #1 Dated _____ Date Received _____

Addendum #2 Dated _____ Date Received _____

Addendum #3 Dated _____ Date Received _____

Company Name _____ Date _____

Address/City/State/Zip _____

Authorized Signature _____ Printed Name _____

Telephone _____ Fax _____ Email _____