

ADDENDUM NO. 3

**Kansas City Area Transportation Authority (KCATA)
1350 E. 17th Street
Kansas City, Missouri 64108**

Vehicle Wraps & Installation Services Project #17-7006-39

Issue Date: April 7, 2017

This Addendum is hereby made a part of the Bidding Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. Except as amended by this Addendum, all terms and conditions of the IFB remain unchanged. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

GENERAL INFORMATION:

Following is a list of questions, submitted by potential bidders, and the answers:

| Item No. | Question (Q) / Answer (A) |
|-----------------|--|
| Q1: | We have to bid on the installation and printing correct? |
| A1: | Yes, the vendors have to provide both the printing and installation of the wraps. However, vendors can choose to bid on one, some, or all of the Pricing Tables. |
| Q2: | How many vehicles will we have access to in a one week time frame – i.e. The number of vehicles available per day? |
| A2: | See Addendum 3's Revised Attachment L. |
| Q3: | Can we get better drawings with dimensions for the busses and shuttles? Pages 76-77 dims are not readable. |
| A3: | KCATA will include separate downloadable attachments of the Artwork drawings with dimensions for the vehicles that we have such documentation for on the Procurement website. |
| Q4: | Have you negotiated materials pricing with 3M for this project? |
| A4: | No |
| Q5: | The 36 month in business vendor qualification requirement makes it too restrictive for our company to submit a bid response. Can this requirement be modified? |
| A5: | Addendum #1 revises the Vendor Qualification requirements. |

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| Q6: | How soon after bidders are chosen could work begin on these? Proofing and color matching process would begin promptly after awarding the contract, is that correct? |
| A6: | As soon as the contract(s) is awarded (either late April or May), the scheduling would be worked out between the awarded contractor(s) and the KCATA Project Manager but first the contractor has to have a Proof Sample (for color matching) to be approved by the KCATA Marketing Department. Also the contractor is expected to come onsite to verify measurements for the vehicles to be wrapped prior to production. Then once the Proof Sample is approved & measurements completed, it is anticipated that the production of the wraps will take 8 to 12 business days. Then installation of wraps to occur shortly thereafter. |
| Q7: | Will our installers be able to use torches to soften vinyl or will they be required to use heat guns? |
| A7: | KCATA is relying on your expertise to do what is best for the job and protecting KCATA's property. Please note that in Section 2 "Scope of Work" paragraph K entitled "Quality Assurance and Inspections" subparagraph 1. 1. During the performance of the installation services, if the contractor damages any features on the vehicle, the contractor shall notify KCATA immediately within two (2) hours of the discovery of the damage, and the contractor shall be responsible for replacing and/or repairing the feature(s) prior to continuing performance of the Scope of Work. The Contractor shall not be entitled to any adjustment in the contract price for any work resulting from Contractor damage. |
| Q8: | Article 24, page 30, what is considered an inspection system acceptable to the authority? |
| A8: | The Section 2 "Scope of Work" specifications go into more detail regarding such. Paragraph I "Installation Services for All Wraps" it states in subparagraph 4, "The contractor shall document what decals and advertisements were removed and inform the KCATA or Transit Partner project manager." What was previously done to document this was simply taking a picture of the bus decals and also noting any issues with the bus surfaces prior to wrap installation then sending this information to the KCATA Project Manager. Further, in Paragraph K, "Quality Assurance and Inspections" subparagraph 2, it states, "The Contractor shall allow authorized KCATA staff to perform quality control inspections of the vehicle wrapping installation services at any point and at multiple times throughout the installation process. The Quality Control inspections shall be for the purpose of ensuring that the installation services are performed in accordance with the IFB requirements and vehicle wrap installation best practices for consistent quality that meets KCATA's needs and requirements." |
| Q9: | In order to bid on removal we need photos showing current vinyl or other graphics that would need to be removed. |
| A9: | See Addendum #2, Attachment P for pictures |

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| Q10: | We would like to have photos of existing vehicles that are in the field. Detail showing condition and structural details will be very helpful when quoting installation. |
| A10: | See Addendum #2, Attachment P for pictures. Please note that KCATA has a maintenance, repair body shop. The vehicles will be in good, clean condition for vehicle wrapping. Refer to Attachment L for the vehicle year to help judge the condition of the vehicles as well – there are a lot of new vehicle purchases. |
| Q11: | Is all the artwork available? – it will help quote the white logos and stripes to be applied over wraps, IFB specifies using 3m 680cr reflective vinyl and this is also, additional install labor. |
| A11: | Only some artwork is currently ready (see attachment L). Remaining artwork will be completed prior to order. Please note that the white reflective vinyl is ONLY for the RideKC Freedom (paratransit fleet). Regular white vinyl for the RideKC branded vehicles. |
| Q12: | Much of what goes into quoting is consideration of the scope of the project, as Section 2, Item C.2 states: The contractor shall not require a minimum order amount. Is there some expectation of how many providers you expect to engage? |
| A12: | KCATA may award multiple contracts. It is anticipated that there will be 3 contract awards (there are 3 primary pricing tables so potential of awarding by pricing table) but it may be less if the vendor stipulates they have a large enough crew size to handle multiple teams at different locations and still maintain the quality and timeframes needed to complete the project. Further if a pricing table says there is a total of 18 wraps needed... the purchase may be spread out over multiple purchase orders (i.e., order 6 wraps at a time) in a 3 month time period. |
| Q13: | Our company is already a registered vendor with the KCATA, do we need to fill out and submit the Attachment A? Likewise, do we need to provide proof of our E-Verify registration, even though you already have that on file for our company? |
| A13: | If your are already a vendor who is registered with the KCATA and has had a previous established contract with KCATA (where payments have been received from KCATA for work performed or products provided), then no, such a company does not need to resubmit a Vendor Registration Form unless there has been a change such as an address change or telephone change, etc. With regards to the e-Verify documentation, please resubmit this documentation. |
| Q14: | Do we have to bid on all the line items? |
| A14: | The pricing pages have 3 different pricing tables where you can bid on one, some, or all of the pricing tables. Pricing Table 4 should be completed in conjunction with whichever other pricing tables you submit pricing for. Therefore, you should be able to find a pricing table that you feel you are competitive in bidding on. For example, Pricing Tables 2 and 3 are for small cutaway buses and minivan style vehicles. Only Pricing Table 1 includes larger vehicles (such as the 45 ft sized vehicle) and you do not have to bid on that particular pricing table if you don't want to – simply mark the table as "NO BID" on it. |

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| Q15: | <p>Section E: Wrap Requirements for RideKC branded vehicles</p> <ul style="list-style-type: none"> • Bullet 1: The laminate specified is “8518 Luster Lam.” Note: 8518 is a glossy laminate and 8519 is the luster laminate. Which finish is requested? • Bullet 2: Please verify the white color on the “RideKC” is not reflective vinyl as specified on the Ride”KC Freedom” wraps. |
| A15: | <p>8519 Luster Laminate “RideKC” is not reflective vinyl.</p> |
| Q16: | <p>Section I: Installation Services for All Wraps:</p> <p>Bullet 4: Removal of existing decals.</p> <ul style="list-style-type: none"> • Are the existing decals/wraps 3M 180CV3? • What are the existing bus wraps? Decals, Partial or Fulls? We have seen multiple designs. |
| A16: | <p>KCATA wraps are the 3M 180CV3; however, advertisers may utilize other “approved equals” on the decals that are utilized for advertising. Some buses are painted. Some have full wraps. All buses with our regional partners are being transitioned to the “RideKC” or “RideKC Freedom” design. The awarded contractors for this bid solicitation are responsible for helping KCATA achieve completion of this rebranding project.</p> |
| Q17: | <ul style="list-style-type: none"> • Are any of the transits wrapped or decaled? If so, can a photo be supplied. • Are any of the minivans wrapped or decaled? If so, can a photo be supplied. |
| A17: | <p>Both the Transit Transporters (High Roof Long Conversion Vans) and the Minivans are brand new vehicles and have no wraps applied to them. Some may have “temporary” easily removable decals that designate the “RideKC Freedom” logo.</p> |
| Q18: | <p>In the previous vehicle contracts, was any paint removed (or chipped) during the removal process?</p> |
| A18: | <p>If previous wraps were installed over the top of vinyl decals there were instances where some paint was removed under decal wrap where the decal came off with the wrap. Any vinyl decals should be removed in areas where wraps are to be installed prior to installation of wraps.</p> |
| Q19: | <p>Are the contractors liable for any paint removal during the removal process?</p> |
| A19: | <p>Yes. Refer to Section 2 “Scope of Work” paragraph K entitled “Quality Assurance and Inspections” subparagraph 1.</p> <p><i>1. During the performance of the installation services, if the contractor damages any features on the vehicle, the contractor shall notify KCATA immediately within two (2) hours of the discovery of the damage, and the contractor shall be responsible for replacing and/or repairing the feature(s) prior to continuing performance of the Scope of Work. The Contractor shall not be entitled to any adjustment in the contract price for any work resulting from Contractor damage.</i></p> |
| Q20: | <p>Do any of the larger 45’ buses have the CNG topper?</p> |
| A20: | <p>No</p> |

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| Q21: | We don't see a separate pricing line item for removal in the IFB. There seems to be a wide range of existing graphics. (From decals to full wraps) How should we specify pricing? |
| A21: | In Attachment K, "BID RESPONSE FORM", PRICING TABLE 4: OTHER REQUIRED PRICING, states, "The bidder must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. <u>Unless stated in this Pricing Section, the KCATA shall assume that absolutely no other fees, expenses or charges, will be assessed to the KCATA whatsoever in connection with the products/services provided herein and to satisfy the IFB requirements.</u>" As shown in Pricing Table 4 there are blank rows to add in any additional pricing that is needed to fulfill the requirements of the IFB. |
| Q22: | <ul style="list-style-type: none"> • Mini-Vans- Are the tops wrapped? • Mini-Vans- We assume the bumpers are wrapped. • Mini-Vans - We assume the white graphics are also reflective (like the buses) |
| A22: | <p>Yes, for the minivans the entire roof must be wrapped.</p> <p>No, the bumpers will not be wrapped.</p> <p>ONLY those vehicles designated as "RideKC Freedom" have the reflective white vinyl. All mini-vans are for "RideKC Freedom".</p> |
| Q23: | <p>There are two different type of transits listed on IFB. (Ford Transit Transporter - Transit Extended Length High Roof and Transit High Roof Long Conversion Vans) We assume both are the same as the supplied specs and both have windows down the sides.</p> <ul style="list-style-type: none"> • Transits- Is the side and wheel well "plastic" trim wrapped? • Transits- We assume the textured "plastic" bumpers are not wrapped. • Transits - We assume the white graphics are also reflective (like the buses) |
| A23: | <p>Yes, it is KCATA's understanding that these are the same vehicles.</p> <p>No, the side and wheel well plastic trim will not be wrapped.</p> <p>Correct, no bumpers are to be wrapped.</p> <p>ONLY those vehicles designated as "RideKC Freedom" have the reflective white vinyl. All Transit Transporters/High Roof Long Conversion Vans are for "RideKC Freedom" (this designate the vehicles as paratransit fleet).</p> |
| Q24: | We noticed you're asking for installers to be skilled in applying window film (page 11). From the sample artwork sketches, we're unclear about which of the black portion is windows vs painted vehicle surface. Could you please be more specific? All vehicle types to include window film? |
| A24: | There will not be any window film, only vinyl in between the windows |

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| Q25: | <p>Install Locations- Per the IFB, all installs are to happen on-site. If local wrap companies have install bays, can the install of the smaller buses, transits and mini-vans happen at the installers facilities?</p> <p>Removal/Install Timeframes- Are all the units in use every day? Does a unit need to be de-branded and re-branded in one install session?</p> |
| A25: | <p>No, due to liability/insurance issues we need the vehicles to be wrapped onsite. Otherwise we would have to dedicate staff to transporting the vehicles to and from the vendor’s location and we do not have staff to spare for such services.</p> <p>Yes. All units should be de-branded and re-branded in one install session. Some vehicles like the Minivans and the Transit Transportors/High Roof Long Conversion Vans have no wraps on them so these are a clean slate and ready for the new branded wraps.</p> |
| Q26: | <p>You specified Pantone Cool Gray 4C (page 10) as the gray color. Would 3M’s Light Gray 121 be an acceptable substitute? That is the closest match we can determine. We could print your specified color on 3M 180 CV3 material, but using the colored vinyl would give you cost savings.</p> |
| A26: | <p>The significant majority of the KCATA bus fleet has already been wrapped utilizing the same color pantones specified in the bid solicitation. The Marketing Department would need to approve the proof sample to verify that the color matching to the existing rebranded bus fleet matches perfectly. A differing color from the existing bus fleet would not be accepted/approved.</p> |

CLARIFICATIONS, CORRECTIONS AND ADDITIONS

Section 2, “Scope of Work”, Paragraph D, entitled “**Requirements Applicable to All Wraps**”, subparagraph 2 is hereby deleted and REPLACED with the following:

2. ***The vehicle wraps for the Dodge Grand Caravans Accessible Minivans shall have the entire roof wrapped. All other vehicle wraps*** shall include additional wrap material of at least 17 inches or more for bus top rollover. Measurements for the 40’ and 29’ buses: it is 17 inches from the top of the drip rail to the top seam on the top of the bus, where the wrap would stop.

Section 2, “Scope of Work”, Paragraph E, entitled “**Wrap Requirements for RideKC branded vehicles**”, subparagraph 1 is hereby deleted and REPLACED with the following:

1. The contractor shall provide bus vehicle wraps with the substrate material of Vinyl 3M 180 CV3 with Laminate **8519** Lusterlam or an approved equal. Refer to Attachment M for an example of the Wrap Design Artwork. The contractor will be responsible for checking artwork scale to the scale of the vehicle based on actual measurements of the vehicle being wrapped.

Section 2, “Scope of Work”, Paragraph F, entitled “**Wrap Requirements for RideKC Freedom branded vehicles**”, subparagraph 1 is hereby deleted and REPLACED with the following:

1. The contractor shall provide bus vehicle wraps with the substrate material of Vinyl 3M 180 CV3 with Laminate **8519** Lusterlam or an approved equal. Refer to Attachment N for an example of the Wrap Design Artwork. The contractor will be responsible for checking artwork scale to the scale of the vehicle based on actual measurements of the vehicle being wrapped.

Attachment L “**Vehicle Listing by Location**” is hereby deleted and REPLACED with the Attachment L included in Addendum 3.

Attachment P, “**Photos Showing Current Vinyl or Other Graphics**” is hereby ADDED as included in Addendum 3.

The following is a list of separate downloadable PDF Attachments that are provided for on the KCATA’s Procurement website (http://www.kcata.org/procurement/vehicle_wraps_installation_services) that are the Schematic Measurements for the bus types listed below:

- Universal Glaval Cutaway
- Aerotech 240 Cutaway
- 29 ft Bus
- 40 ft Bus

**ATTACHMENT L
Vehicle Listing by Location**

Site Name: Nolte Center
 Installation Site Address: 1701 W. Old 56 Highway, Olathe, KS 66061
 Service: RideKC (Johnson County) **Refer To:** Pricing Table 1 on Attachment K

Wrap Installation Hours: Any time between 4:00 AM to 11:00 PM, Monday through Friday
 Work Bays: Three
Estimated Units to Wrap: 28

- RideKC Johnson County – The vendor shall have access to two (2) vehicles between the hours of 4:00am and 7:00pm. Between the hours of 7:00pm and 11:00pm, the vendor may have access to two (2) additional vehicles. KCATA requires wrap installation for vehicles taken out of service in the morning to be completed on the same day and ready for service on the next business day. Vehicles taken out of service after 7:00pm shall be staged overnight and work completed the next day. KCATA will work with vendor to have no less than two (2) vehicles removed from service for wrap installation.*

| Year | Make - Size |
|-------------|---------------------------------|
| 2012 | MCI 45' OTR D4500 |
| 2014 | MCI 45' OTR D4500 |
| 2015 | MCI 45' OTR D4500 |
| 2007 | Gillig - 40' Passenger Coach |
| 2007 | Gillig - 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
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| 2009 | Gillig- 40' Passenger Coach |
| 2009 | Gillig- 40' Passenger Coach |
| 2011 | Gillig- 40' Passenger Coach |
| 2011 | Gillig- 40' Passenger Coach |
| 2011 | Gillig- 40' Passenger Coach |
| 2011 | Gillig- 40' Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 29' BRT Passenger Coach |
| 2013 | Gillig- 40' Passenger Coach |
| 2013 | Gillig- 40' Passenger Coach |
| 2013 | Gillig- 40' Passenger Coach |
| 2013 | Gillig- 40' Passenger Coach |

ATTACHMENT L ~ Continued

Vehicle Listing by Location

Site Name: Kansas City Area Transportation Authority
Installation Site Address: 1200 E. 18th Street, Kansas City, MO 64108
Service: RideKC Freedom (KCATA Paratransit) **Refer To:** Pricing Table 2 on Attachment K

Wrap Installation Hours: 4:00 p.m. to 7:00 a.m. Monday through Thursday
4:00 p.m. Friday to 2:00 a.m. Monday
Available Work Bays: One Bay can fit 2 Vehicles

Estimated Units to Wrap: 18

- *The vendor will have no more than 2 vehicles to wrap per day but it depends upon the vendor's schedule for wrapping – 2 additional vehicles are available late evening (after 7 pm).*

| Year | Make | Model |
|-------------|-------------|--|
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Dodge | Grand Caravan |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |
| 2017 | Ford | Ford Transit Transporter - Transit Extended Length High Roof |

ATTACHMENT L ~ Continued
Vehicle Listing by Location

Site Name: Unified Government (UG)
 Installation Site Address: 5033 State Avenue, Kansas City, KS 66102
 Service: RideKC as well as RideKC Freedom **Refer To:** Pricing Table 3 on Attachment K

Wrap Installation Hours: 6:00 a.m. to 2:00 a.m. Monday through Sunday
 Available Work Bays: One Bay can fit 2 Vehicles
Estimated Units to Wrap: 14 (*NOTE: These vehicles are new purchases not anticipated to be delivered until sometime in Summer 2017*)

- *The vendor will have no more than 2 vehicles to wrap per day but it depends upon the vendor's schedule for wrapping – 2 additional vehicles are available after 9 pm.*

| Year | Make | Model |
|-------------|-------------|--|
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | Eldorado Aerotechs 240 Cutaways |
| 2017 | Ford | E-350 Glaval Universal Cutaways |
| 2017 | Ford | E-350 Glaval Universal Cutaways |
| 2017 | Ford | E-350 Glaval Universal Cutaways |
| 2017 | Ford | E-350 Glaval Universal Cutaways |
| 2017 | Ford | Transit High Roof Long Conversion Vans |
| 2017 | Ford | Transit High Roof Long Conversion Vans |
| 2017 | Ford | Transit High Roof Long Conversion Vans |
| 2017 | Ford | Transit High Roof Long Conversion Vans |

Attachment P

Photos Showing Current Vinyl or Other Graphics





Current Share-A-Fare Bus



RECEIPT OF ADDENDA NO. 3

**Kansas City Area Transportation Authority
1350 E. 17th Street
Kansas City, Missouri 64108**

**Vehicle Wraps & Installation Services
Project #17-7006-39**

Issue Date: April 7, 2017

Bidders shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation For Bid as required.

| | | | |
|-------------|-----------------|---------------|-------|
| Addendum #1 | Dated 3/16/2017 | Date Received | _____ |
| Addendum #2 | Dated 3/30/2017 | Date Received | _____ |
| Addendum #3 | Dated 4/07/2017 | Date Received | _____ |

Company Name: _____ Date: _____

Address / City/ State/ Zip: _____

Authorized Signature: _____ Printed Name: _____

Telephone: _____ Fax: _____

Email: _____