

ADDENDUM NO. 1

**Kansas City Area Transportation Authority
1350 E. 17th Street
Kansas City, Missouri 64108**

**RFP #17-7048-39
CONSTRUCTION ADMINISTRATION, TESTING AND INSPECTION
FOR PROSPECT MAX BRT**

Issue Date: September 21, 2017

This Addendum is hereby made a part of the Bidding Documents and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

GENERAL INFORMATION

The sign in sheet of attendees at the Pre-Proposal Conference held September 15, 2017, is attached for reference.

GENERAL QUESTIONS SUBMITTED

1. Do you have a preference for the type of binding we use?

KCATA prefers that no coiled binding is used for purposes of the proposal submission. A binding method or assembly of documents that makes it easy to remove information and make copies, as required, is requested.

2. Regarding the attached Cost Price Proposal form:

- Could you please tell us which parts should be filled out and give us an example of a correctly filled out form?

Each part of the cost proposal should be completed. The Proposers' rates as well as the subcontractors' rates shall be included. If additional pages are necessary to capture all proposed team members' rates, please make certain the submittal page mirrors the cost page within the RFP. We are seeking apples-to-apples comparison. Therefore, it is imperative that each Proposer submit costs using the same format. The cost should be submitted in a separate envelope/Volume and not listed or stated within the Proposer's submittal in any other location or submitted Volume. The Schedule of Participation document, Attachment

- Should we fill out only Part A for each team member?
Yes, please do.

- Should we submit each team member's rates on individual forms or consolidate them in one?

All team members' rates should be submitted by firm represented, the title of the person/work being performed/provided. Include rates for each firm's members on a sheet for each of the firms represented.

- May we list a lump sum fee for a web-based construction management consultant, not using the form? This consultant does not have hourly rates.

Yes, just put the cost in Part C. A lump sum for this item is acceptable.

3. Regarding the contract forms, do you want the EEO workforce analysis report duplicated? It is also part of the vendor registration form (forms and checklist attached).

This document is required to be on file for both the Prime Proposer and any proposed team member consultants/subcontractors. It is part of the vendor registration documents. Submit only one EEO form for each firm represented.

CONSTRUCTION OBSERVATION

Page 55, Article 1, Task 1 Construction Observation.

Page 55 of 63 of the RFP states: "All CA Consultant's construction observers (inspectors) shall report to and take direction from KCATA's Contract Construction Field Manager (SK Design Group – Chris Francisco)." This statement is deleted and replaced with the following:

"All CA Consultants' construction observers (inspectors) shall report to and take direction from KCATA's Sr. Project Manager for the Prospect MAX BRT Project, Linda Clark. All construction observers will receive guidance as to required inspection process, forms and documentation from KCATA's Construction Field Manager, Chris Francisco, a contracted consultant for KCATA via SK Design Group."

TECHNICAL EVALUATION CRITERIA

1. In the pre-proposal agenda of 9/15/17 the evaluation/points criteria and on pages 6 & 7 is different than what is shown in the original RFP. According to Taliaferro & Brown the section on Technical Proposal Evaluation Criteria is verbatim from the Prospect Avenue BRT Final Design RFP. Can you please confirm which of the selection criteria is being used?

The evaluation criteria published within the originally published RFP dated September 8, 2017, shall govern and supersede what was inadvertently published on the pre-proposal conference agenda. Section 4, Items 4.6 through 4.9 shall be referenced in the RFP for the criteria to be used for evaluation purposes.

END OF ADDENDUM

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RECEIPT OF ADDENDA #1

**Kansas City Area Transportation Authority
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Proposers shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation for Bid as required.

Addendum #1 Dated: 09/21/2017_____ Date Received: _____

Company Name _____ Date _____

Address/City/State/Zip _____

Authorized Signature _____ Printed Name _____

Telephone _____ Fax _____ Email _____

SIGN IN SHEET

PROSPECT MAX BRT – Construction Administration, Observation, Testing and Inspection RFP

PRE-PROPOSAL CONFERENCE

September 15, 2017 at 9 a.m. – Breen Large Conference Room

1200 East 18th Street – Kansas City, MO 64108

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SIGN IN SHEET

PROSPECT MAX BRT – Construction Administration, Observation, Testing and Inspection RFP

PRE-PROPOSAL CONFERENCE

September 15, 2017 at 9 a.m. – Breen Large Conference Room

1200 East 18th Street – Kansas City, MO 64108

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