

ADDENDUM NO. 1

**Kansas City Area Transportation Authority
1350 E. 17th Street
Kansas City, Missouri 64108**

Board Agenda Software Request for Proposals #17-8021-31

Issue Date: November 21, 2017

This Addendum is hereby made a part of the Request for Proposals and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the RFP documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

BIDDER'S QUESTIONS, COMMENTS AND REQUEST FOR CLARIFICATIONS:

SCOPE OF SERVICES:

1. How many Boards and Committees will be housed within the software?

A. One Board and four Committees

2. Aside from fulfilling the RFP requirements, what will be your biggest challenge for this project?

A. Cost

3. Can you please expand on what you envision for consulting and training? How many staff will need to be trained and should this be proposed to be on-site?

A. Ten Commissioners need basic training on how to operate the system during Board meetings and five employees need to be trained to load documents and operate the system.

4. What is your desired budget or allocated budget for the project both for implementation and ongoing fees?

A. Limited

5. We are not certified as a DBE by the Kansas Department of Transportation (KDOT) or a member of the Missouri Regional Certification Committee. In light of this, may we still participate in this search?

A. Yes, we accept proposals from all interested vendors. There is no DBE goal assigned to this project.

6. We have been awarded a previous contract with KCATA. Are we allowed to submit the same documents that are requested for this RFP that pertain to our company information, vendor registration etc.?

A. If you are already a registered vendor there is no need to resubmit the vendor registration form (Attachment A), EEO-1/Workforce Analysis (Attachment C) and Affidavit of Civil Rights Compliance (Attachment B) if submitted within the past two years. However, all other required certifications included in the RFP must be submitted with the proposal because this is a stand-alone RFP.

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Proposers shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation for Bid as required.

Addendum #1 Dated _____ Date Received _____

Addendum #2 Dated _____ Date Received _____

Addendum #3 Dated _____ Date Received _____

Addendum #4 Dated _____ Date Received _____

Company Name _____ Date _____

Address/City/State/Zip _____

Authorized Signature _____ Printed Name _____

Telephone _____ Fax _____ Email _____