

KANSAS CITY AREA TRANSPORTATION AUTHORITY

REQUEST FOR PROPOSALS (RFP) #18-7023-31

INDEFINITE DELIVERY/INDEFINITE QUANTITY (IDIQ) ON-CALL
INNOVATIVE SERVICE MODEL RESEARCH, PLANNING, CROWD-SOURCING/
HACKATHON MANAGEMENT, IMPLEMENTATION, AND EVALUATION SERVICES

ADDENDUM #1

Issue Date: April 12, 2018

This Addendum is hereby made a part of the Request for Proposals and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge receipt of this Addendum in their Proposal.

CLARIFICATIONS TO RFP

- Section 1, "Proposal Schedule." The RFP Closing Date has been extended to April 23, 2018 at 4:00 PM Central Time.

PRE-PROPOSAL CONFERENCE ATTENDEES (IN-PERSON & VIA TELEPHONE)

Contact Name	Company	Email Address
Colin Murphy	Shared-Use Mobility Center	colin@sharedusemobilitycenter.org
Deonte J. Watters	Mythics Inc.	dwatters@mythics.com
Rick McGaughy	AST LLC	rmcgaughy@astcorporation.com
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Ted Lischer	Accenture	Ted.lischer@accenture.com
Quest Moffat	ProjectUK	quest@puklabs.com
Lauren Reiman	HNTB	lreiman@hntb.com
Jared Gulbranson	WSP USA	Jared.gulbranson@wsp.com
Wes Geisenberger	Oracle	Wes.geisenberger@oracle.com
Jeff McKerrow	Olsson Associates	jmckerrow@olssonassociates.com
Ashley Hand	CityFi LLC	ashley@cityfi.co
Marlene Connor	Marlene Connor Associates, LLC	MBConnor@mcacp.com
Jim McLaughlin	Marlene Connor Associates, LLC	JMcLaughlin@mcacp.com
Troy Dillard	Tech Mahindra	TD00453693@TechMahindra.com

PROPOSER QUESTIONS

The following is KCATA's response to questions received regarding the RFP.

VENDOR QUESTION	KCATA RESPONSE
Can you provide any examples of past products, projects, or services that you have had consultant firms perform for you and or internal task?	KCATA has historically used consultants to assist in service design, pilot program evaluations, marketing efforts, and on other projects.
What are the day-to-day tasks that may be required of a team to work with the KCATA?	Any work that is done will be done by work orders. All work tasks will be tied to an approved scope of work for any given project.
Is partnership preferred for this RFP?	There is no preference.

What are the particular types of services that KCATA is seeking?	KCATA seeks applicants to provide services pertaining to ideation strategy/management for emerging technology and service model assessments, market analysis as it pertains to mobility services and market development, and/or service evaluation and impact analysis for pilot programs. We are attempting to provide avenues of inclusion for the private sector to assist as we move forward in identifying new opportunities in the mobility space.
What type of innovation or hackathon challenges are needed?	There is no limit to the type or quantity of hackathon challenges or other engagement methodologies. KCATA envisions the crafting of a problem statement, establishing a group of local, national and/or international participants to help design, develop or create solutions that can then be tested out and implemented on KCATA services.
Is there any sample data to determine the type of analyst needed for the type of data that is to be manipulated?	KCATA maintains ridership data by route; we are utilizing a planning tool by SideWalk Labs to gain greater insight into commute patterns, we have recent market research of riders and non-riders, and in the coming weeks will begin a ridership analysis of our service area.
How does KCATA measure a team's capacity to perform a task or particular job?	Capacity is measured by how well the applicant illustrates their ability to meet the desired outcome(s) spelled out in their response to any of the three services included in the RFP. Please see Page 8, Section 2.5, " <u>Statement of Purpose</u> ," for a description of the three services.
Is there a certain sized team and/or team size requirements?	No, applicants are encouraged to mention the individuals or types of individuals that each team will need to fulfill the desired outcomes spelled out in their proposal.
Since the types of task orders that may be issued under this contract may vary and are largely undefined at this point, it is difficult to ascertain the types and skills of subcontracting resources that may be required. Therefore, would the KCATA please confirm that it will require respondents to identify DBE/SBE firms that it will work with as part of its response to this RFP, or will it suffice to say that a Respondent is committed to identifying and partnering with appropriately skilled DBE/SBE firms when bidding on a given task order?	<p>In order to evaluate the teams appropriately, KCATA would like Proposers to identify firms that they may partner with for these type of services, regardless of DBE/SBE status. KCATA recognizes that once a project has been identified and a consultant selected, additional subcontractors may be added to the team to perform any specialized tasks.</p> <p>Proposers should include in their "Transmittal Letter" a statement that they are committed to partner with skilled DBE/SBE firms where possible.</p>
The RFP document mentions that a consultant, if selected, cannot bid on a work order if that consultant was engaged in its design or scoping. If a consultant is selected as a participant in the overall RFP but elects not to participate in a particular work order, can that consultant be involved in the competitive bid?	Once a task for a Work Order has been identified, KCATA will negotiate with one or more Consultants under contract to perform the work. Consultants that create a Scope of Work/Services or Specifications as part of a Work Order under this IDIQ Agreement will not be allowed to submit proposals on a future RFP that is based on the created Scope/Specifications.
Does it help to partner with other firms to increase capacity?	The KCATA seeks firms that are either qualified individually, in a partnership, or with subcontractors. Teams that provide a wide knowledge base are desirable but not required. Please see page 7, Section 2.4, " <u>Qualifications of the Proposer</u> ."
Will not working or limited experience on single multi-million dollar projects limit us from working on this RFP?	Experience in managing projects similar in size and scope is one of the determining factors, however for a complete listing of evaluation criteria please see Page 26, Section 4.6, " <u>Technical Proposal Evaluation Criteria</u> ," for a breakdown of proposal evaluations. Work Orders issued under this agreement may range in size/dollar value from \$5,000 to \$100,000 so no "capacity requirement" will be specified.

<p>Do we put the pay rate that we are paying our employees or the rate that we would pay them on this particular project?</p>	<p>Please see Page 20, Section 4.2, "<u>Volume I - Cost/Price Proposal of RFP</u>" for an explanation of how the Cost Proposal should be submitted. Your pricing should reflect the hourly rates you would charge per position/title per this proposal. These rates will be used for any future Work Orders awarded, with rates for future years negotiated annually.</p>
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ATTACHMENTS

- Receipt of Addenda form (to be included with Proposal)

END OF ADDENDUM 1

KANSAS CITY AREA TRANSPORTATION AUTHORITY

REQUEST FOR PROPOSALS (RFP) #18-7023-31D

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RECEIPT OF ADDENDA

Proposers shall return this form when submitting their proposal. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation for Bid as required.

Addendum #1 Dated April 12, 2018 Date Received _____

Addendum #2 Dated _____ Date Received _____

Company Name _____ Date _____

Address/City/State/Zip _____

Authorized Signature _____ Printed Name _____

Telephone _____ Fax _____ Email _____