

**Notice of Committee Meetings  
of the  
Board of Commissioners  
Wednesday  
January 25, 2012**

**SCHEDULE OF MEETINGS**

<b><u>BOARD COMMITTEE</u></b>	<b><u>TIME</u></b>	<b><u>LOCATION</u></b>
Salaried Employees' Pension	11:00 a.m.	General Manager's Office
Lunch for Commissioners & Staff	11:45 a.m.	Breen Small Conference Room
Board of Commissioners	12:00 p.m.	Breen Large Conference Room
Executive Session	*	Breen Large Conference Room
Share-A-Fare Annual Meeting	**	Breen Large Conference Room

\*Meeting begins at the end of the regular meeting agenda.

\*\* Meeting begins after the regular meeting has been adjourned.

**BOARD OF COMMISSIONERS**  
**JANUARY 25, 2012**  
**12:00 P.M.**

**NOTICE OF MEETING AND AGENDA**

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| 1. Call the Meeting to Order  |
| 2. Determination of Presence of Quorum  |
| 3. Public Comment*  |
| 4. Special Recognition – January Retirees <ul style="list-style-type: none"><li>– Judy Greve – Transportation – 38 years – Bob Kohler</li><li>– Arthur Weers – Transportation – 38 years – Bob Kohler</li><li>– Richard Morgan – Maintenance – 39 years – Walt Woodward</li></ul>   |
| 5. Employee Recognition – January Employee of the Month <ul style="list-style-type: none"><li>– Thomas Seymour – Maintenance – Walt Woodward</li></ul>  |
| 6. Report of the Chair  |
| 7. Report of the General Manager  |
| 8. Consent Items <ul style="list-style-type: none"><li>A. <u>Approval of Minutes</u> – Approve the minutes of the December 14, 2011, Board of Commissioners regular meeting.</li><li>B. <u>October 2011 Financial Statements</u> – Approve the October 2011 financial statements for The Metro and Share-A-Fare.</li><li>C. <u>November 2011 Financial Statements</u> – Approve the November 2011 financial statements for The Metro and Share-A-Fare.</li><li>D. <u>Disadvantaged Business Enterprise Policy Statement</u> - Approve the 2012 DBE Policy Statement.</li></ul>  |
| 9. Action Items <ul style="list-style-type: none"><li>A. <u>Final CSA Service Recommendations</u> – Danny O'Connor - Approve the final service recommendations developed through the CSA.</li><li>B. <u>Phase II Bus System Comprehensive Service Analysis</u> – Etta Jackson - Authorize award of a \$175,000, twelve -month sole-source contract, effective February 1, 2012, to Nelson\Nygaard for Phase II work related to the comprehensive service analysis of KCATA's bus operations.</li><li>C. <u>Trust Fund Investment Policy</u> – Michael Graham - Approve investment guidelines for the capital, self-insurance, and 3/8-cent sales-tax fund.</li><li>D. <u>Network Hardware, Software, Installation and Technical Support</u> – Etta Jackson - Approve a contract award to Missouri Office Systems &amp; Supplies effective March 1, 2012 at the following amounts: Years 1 &amp; 2 - \$545,900; Option Year 3 - \$313,000; Option Year 4 - \$244,000; Option Year 5 - \$320,000; for a total of \$1,422,900.</li></ul> |

10. Non-Action Items
<ul style="list-style-type: none"> <li>- <u>Streetcar Project Update – Transportation Development District</u> – Mark Huffer will provide a presentation on the current status of the streetcar project, the recent formation of a Transportation Development District, and potential impacts on KCATA.</li> </ul>
11. Report of Resolved Litigations – General Counsel
12. New Business
13. Next Meeting Date – February 22, 2012
14. Adjourn to Executive Session - Closed session to discuss any issues relating to personnel, real estate transactions, and/or litigation.
15. Reconvene to Regular Session
16. Report of the Executive Session <ul style="list-style-type: none"> <li>- <u>Ratification of Claim Settlement Agreements - Donna Bishop v. KCATA</u> - The Litigation and Claims Settlement Policy requires that the Board of Commissioners ratify claim settlements for amounts in excess of \$20,000. The Board of Commissioners is asked to ratify the settlement agreement between Donna Bishop and the KCATA for \$27,516.88.</li> </ul>
17. Adjournment of Regular Session

\*Public Comment Instructions

- Individuals desiring to address the Board of Commissioners must complete a REQUEST TO SPEAK form, which will be submitted to the General Manager prior to the meeting.
- Individuals must be recognized by the Chairperson, prior to speaking.
- Remarks will be addressed to the Board as a whole and not to individual Board members.
- Public comment will be limited to three (3) minutes, unless additional time is granted by the Chair.
- Total public input on any subject may be limited to a fixed period by the Board Chair.
- Once the Board moves to other items on the agenda, visitors should NOT address the Board, unless requested to do so by the Chair.
- Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed.

<b><u>Share-A-Fare Annual Meeting</u></b>
<b>AGENDA</b>
1. Call Meeting to Order – Commissioner Makinen
2. Approval of Minutes – Commissioner Makinen
3. MEHTAP Application – Mark Huffer
4. Election of Officers – Commissioner Makinen
5. Other Business
6. Adjournment – Chairman