

KANSAS CITY AREA TRANSPORTATION AUTHORITY

REQUEST FOR PROPOSALS (RFP) #F21-7002-39A
PROJECT MANAGEMENT CONSULTANT FOR
KANSAS CITY STREETCAR RIVERFRONT EXTENSION

PRE-PROPOSAL CONFERENCE ~ DECEMBER 18, 2020 ~ 10:30 A.M.

Due to the volume of participants in this meeting and to help connectivity, we are asking that you do not turn on your video unless you are speaking.

I. Introductions (Denise Adams)

- All outside organizations attending this meeting are asked to submit a list of your firm’s participants to Denise Adams at dadams@kcata.org. This list of attendees will be included in Addendum #1.

II. Overview of Project Intent, Goals, Objectives and Scope

III. Project Management Consultant Roles and Responsibilities

IV. Project Documents (Denise Adams)

The RFP and supporting documents may be found at:

<https://kcata.sharepoint.com/sites/FTP/pro/pmc/SitePages/Home.aspx>

Email: bid_F21-7002-39A@kcata.org

Password: BZz#P2F2Qb (BRAVO - ZULU - zulu - Hash - PAPA - Two - FOXTROT - Two - QUEBEC - bravo)

V. Procurement Schedule (Denise Adams)

Questions, Comments and Requests for Clarifications Due to KCATA December 21, 2020, 2:00p.m.
KCATA’s Response via Addendum (if required)December 23, 2020
Proposals DueJanuary 6, 2021, 2:00 p.m.
Interviews (Tentative and if Required)January 12, 2021
Contract Award / Notice to Proceed (Anticipated)January 27, 2021

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VI. Disadvantaged Business Enterprise (DBE) Requirements

This project has a 23% DBE participation goal. DBE firms must be certified by the Missouri Regional Unified Certification Program (UCP). MBE/WBE firms certified by other agencies are not eligible.

For more information regarding the DBE requirements, contact Mr. Whitney Morgan at (816) 346-0277 or via email at wmorgan@kcata.org.

VII. Proposal Submissions / Required Forms

- **CHANGE IN PROCEDURE:** Firms are not required to submit Volume I, Cost Proposal, with their proposal submissions on January 6, 2021. Only those firms that have been shortlisted for interviews will be asked to submit their sealed Cost Proposals.
- Proposal Submission Format – Section 4 (page 24)
 - Proposals must identify subcontractors and DBE participation
 - Subcontractor certifications/affidavits are required with proposal
 - Letter of Intent to Subcontract (federal requirement) must be signed by DBE and Prime
- Proposal Submittal Checklist – Attachment A (page 34)

VIII. Questions from Attendees on Procurement Process

The verbalized responses to questions today are non-binding and are intended for informational purposes only. Potential contractors or parties who have questions regarding the project must submit them in writing to Denise Adams at dadams@kcata.org.

QUESTIONS ARE TO BE DIRECTED TO PROCUREMENT PERSONNEL ONLY

No person or entity submitting a proposal in response to this RFP, nor any officer, employee, agent, representative, relative or consultant representing such a person (or entity) may contact through any means or engage in any discussion concerning the award of this contract with any member of KCATA's Board of Commissioners or any employee of KCATA (excluding Procurement staff) during the period beginning on the date of proposal issue and ending on the date of the selection of Contractor. Any such contact would be grounds for disqualification of the Proposer.