

**KANSAS CITY AREA TRANSPORTATION AUTHORITY**

REQUEST FOR QUALIFICATIONS (RFQ) #F21-7023-39A

KANSAS CITY AREA TRANSPORTATION AUTHORITY (KCATA)  
PROJECT MANAGEMENT CONSULTANT SERVICES

Pre-Proposal Conference ~ June 11, 2021 ~ 9:00 a.m. CDT

**Microsoft Teams meeting**

[Click here to join the meeting](#)

**I. Introductions (Denise Adams)**

**II. Procurement Schedule (Denise Adams)**

Questions, Comments and Requests for Clarifications Due to KCATA ..... June 14, 2021  
2:00 p.m.

KCATA Response to Proposer Questions (Addendum) ..... June 18, 2021

RFQ Closing ..... June 24, 2021  
2:00 p.m.

Interviews (Tentative and if Required) ..... July 8-9, 2021

Contract Award / Notice to Proceed (Anticipated) ..... August 2021 \*

*\*The Contract Award date is a clarification to Section 1, "Proposal Calendar," – RFQ page 7*

**III. Overview of Project Intent, Goals, Objectives**

- Implement and manage KCATA’s Project Management Office (PMO)
- Provide necessary project management staff and support to execute and complete projects in accordance with KCATA policies and FTA requirements
- Assure projects are completed with the highest level of safety and quality oversight
- Manage and complete KCATA’s TIME2020 project successfully and minimize impacts to existing RideKC operations

#### IV. Project Documents (Denise Adams)

The RFP and supporting documents may be found at:

FTP Site URL	<a href="https://kcata.sharepoint.com/sites/FTP/pro/kpmcs/SitePages/Home.aspx">https://kcata.sharepoint.com/sites/FTP/pro/kpmcs/SitePages/Home.aspx</a>
Bidder Email	Bid_F21-7023-39A@kcata.org
Bidder Password	g_23x-YkMx (golf - Underscore - Two - Three - x-ray - Dash - YANKEE - kilo - MIKE - x-ray)

#### V. Disadvantaged Business Enterprise (DBE) Requirements

The overall goal for DBE participation for the three (3) TIME2020 grant funded projects is 23.3%. Due to the nature of this solicitation, there are no clearly defined sub-consulting opportunities. **Therefore, KCATA has determined that there is no DBE goal for this project.** However, KCATA anticipates achieving the desired DBE participation through the design and construction phases of this project.

For more information regarding the DBE requirements, contact Mr. Whitney Morgan at (816) 346-0277 or via email at [wmorgan@kcata.org](mailto:wmorgan@kcata.org).

#### VI. Proposal Submissions / Required Forms (Attachment A)

Proposal Submission Format – Page 27 (Section 4)  
Proposal Submittal Checklist – Page 37 (Attachment A)

#### VII. Questions from Attendees on Procurement Process

The verbalized responses to questions are non-binding and are intended for informational purposes only. Potential contractors or parties who have questions regarding the project must submit them in writing to Denise Adams at [dadams@kcata.org](mailto:dadams@kcata.org).

#### **QUESTIONS ARE TO BE DIRECTED TO PROCUREMENT PERSONNEL ONLY**

*No person or entity submitting a proposal in response to this RFP, nor any officer, employee, agent, representative, relative or consultant representing such a person (or entity) may contact through any means or engage in any discussion concerning the award of this contract with any member of KCATA's Board of Commissioners or any employee of KCATA (excluding Procurement staff) during the period beginning on the date of proposal issue and ending on the date of the selection of Contractor. Any such contact would be grounds for disqualification of the Proposer.*