

**ADDENDUM NO. 2**

**Kansas City Area Transportation Authority  
1350 E. 17<sup>th</sup> Street  
Kansas City, Missouri 64108  
KCATA EMPLOYEE BENEFITS BROKER**

**RFP NUMBER: #G23-7008-38**

**Issue Date: February 17, 2023**

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This Addendum is hereby made a part of the Bidding Documents and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications, or corrections. The Contractor shall acknowledge the receipt of this Addendum.

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**QUESTIONS RECEIVED FROM POTENTIAL PROPOSERS**

QUESTION 1. Is the intent of the RFP for the broker consultant to incorporate printing costs mentioned for the employee communications into its commission loads?

ANSWER 1. Yes. The employee communications costs typically covered by the broker are for professionally printed and bound Employee Benefit Guides.

QUESTION 2 Can KCATA clarify the role of the dedicated and onsite Wellness Coordinator?

ANSWER 2. KCATA believes that an employee population engaged in improving its health metrics is key to employee happiness and lower medical costs. The role of the Wellness Coordinator is to maximize our utilization of the benefits and offerings provided by our plan providers and to engage our employee population in being health and wellness conscious. They can do this through giveaways, organizing events, competitions, organizing seminars and much more.

QUESTION 3 Can you share who your current broker is and how long have you been with them?

ANSWER 3. KCATA has held a contract for this service for the past \_\_\_\_\_ years with CBIZ.

QUESTION 4 Is there a reason KCATA chose to reissue another full RFP vs. extend the current agreement with CBIZ for another year? I saw that you sampler contract allows for 4, one-year extensions.

ANSWER 4. KCATA's Board of Commissioners voted last time this Agreement was presented for approval and award that it be for one year only.

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End of Addendum 2

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Proposers shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

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*The Addendum noted below has been received and all information has been incorporated into the Request for Proposal submission as applicable.*

Addendum #1                      February 10, 2023

Date Received \_\_\_\_\_

Addendum #2                      February 17, 2023

Date Received \_\_\_\_\_

Company Name \_\_\_\_\_

Authorized Signature and Printed Name \_\_\_\_\_