



**KANSAS CITY AREA TRANSPORTATION AUTHORITY
1350 E. 17th Street
Kansas City, Missouri 64108**

Addendum NO. 1

**Request for Proposals (RFP) G26-7008-28A
Drug & Alcohol Testing and Medical Health Services**

Issue Date: April 21, 2026

This Addendum is hereby made a part of the Request for Proposals and Project Documents to the same extent as if it were originally included therein and is intended to modify and/or interpret the solicitation documents by additions, deletions, clarifications, or corrections. The Proposer shall acknowledge receipt of this Addendum on the "Receipt of Addenda" form (herein attached) and shall include the form in their Bid Submittal documents.

CLARIFICATION

Section 4.4.E.6. Add the following

- e. Proposer should clearly state their standard response time, availability (including after hours), and procedures for ensuring timely testing in accordance with applicable DOT regulations.

BIDDER QUESTIONS/REQUESTS FOR CLARIFICATION

- 1. Q: Does KCATA intend to award a single vendor for the full scope of services, or are multiple awards (by service component) being considered?

A: Although the intent of KCATA is to award one Contractor/Provider, KCATA does reserve the right to award multiple contracts should it be in the best interest of the Authority.

- 2. Q: Are proposers permitted to submit responses for partial scope (e.g., Drug & Alcohol Testing only or Occupational Health only), or is a comprehensive solution required?

Q: On Page 6, Section 2 – Scope of Services, Letter E, it indicates the right of KCATA to award multiple contracts in their best interest. That being said, can we quote pricing for the line items we offer, and quote "No Bid" for the line items we don't?

A: KCATA is looking for a provider to meet all requirements of this contract. See the following response to question three also.

3. Q: Is subcontracting permitted for components such as laboratory services, MRO, or mobile/on-site testing?

A: Subcontracting is generally permitted for laboratory services, MRO (Medical Review Officer), and on-site testing, provided the subcontractors comply with federal regulations (e.g., 49 CFR Part 40) and retain certified/qualified personnel. Prime contractors are responsible for billing all services, managing subcontractors, and ensuring that subcontractors meet or exceed required compliance for FTA/DOT drug/alcohol testing programs.

4. Q: Our location is in Topeka, KS. Is there a distance requirement for where the location must be?

A: The Contractor shall provide collection site(s) located within the Kansas City metropolitan area. While specific mileage parameters are not defined, the proximity of the collection site(s) to the Authority's offices will be a key consideration in the evaluation process. Collection site(s) must be situated in locations that offer convenient and reliable access for Authority personnel.

5. Q: Can KCATA provide a list of primary service locations and indicate where on-site/mobile services are expected?

A: Currently, collections are primarily expected to occur at contractor-provided collection site(s) within the Kansas City metropolitan area. KCATA has not previously utilized on-site or mobile collection services; however, we are open to considering such options. Proposers should provide detailed information regarding how on-site/mobile services would be implemented, including all applicable requirements, procedures, and compliance measures in accordance with FTA drug and alcohol testing regulations (49 CFR Part 655) and DOT guidelines.

6. Q: What is the anticipated breakdown between on-site/mobile services and clinic-based services?

A: As of now 100% of the services are performed at the Contractor's site/clinic.

7. Q: Will KCATA provide space and utilities (e.g., power, internet) for onsite/mobile testing when required?

A: KCATA does not currently have a secure onsite collection location that meets the FTA/DOT requirements as outlined in 49 CFR Parts 40.41 and 40.43. However, if the situation mandates an onsite collection site, the mobile collector must protect the security and integrity of the collection as outlined in 49 CFR Part 40.43.

8. Q: What are the expected response times for post-accident and reasonable suspicion testing?

A: Expected response times for post-accident and reasonable suspicion testing should be immediate, with the Contractor able to respond as quickly as practicable upon notification. Proposers should clearly outline their standard response times, availability (including after-hours), and procedures for ensuring timely testing.

All post-accident drug and alcohol testing must be conducted in accordance with applicable DOT regulations, including required testing thresholds and timeframes. Contractors are expected to ensure full compliance with these standards in coordination with KCATA.

9. Q: Are there service level agreements (SLAs) or penalties associated with response times?

A: See Attachment B Sample Contract/Term and Conditions. KCATA will negotiate and execute this contract with the selected firm. Any supplemental agreements the Proposer wants considered are to be included with the Proposal.

10. Q: Can KCATA provide estimated after-hours call volume?

A: KCATA estimates an average after-hours call volume of approximately one (1) to two (2) calls per week. This volume may include post-accident, reasonable suspicion, and random testing events, as random selections may be conducted outside of standard business hours to maintain compliance with regulatory requirements. Proposers should ensure the ability to respond to after-hours requests in a timely and compliant manner, particularly for situations requiring immediate attention, in accordance with applicable FTA and DOT regulations.

11. Q: The RFP notes that MRO services may consolidate billing—Is this structure required, or will alternative billing approaches be considered?

A: Yes, the goal is to have one invoice for all services. KCATA would be fine with the “Vendor” being billed for all the services then billing the KCATA on one invoice. The invoice submitted to KCATA shall include all supporting invoices from the “subcontractors”.

Proposers should provide information regarding any alternative billing solutions.

12. Q: Can KCATA clarify the scope of physical examinations (e.g., full pre-employment physicals vs. limited exams)?

A: In the past, KCATA provided a job description and/or job analysis worksheet indicating specific physical requirements and working conditions. The medical examiner will be expected to determine the employee’s ability to perform the essential job functions of the position.

13. Q: What percentage of DOT certifications typically require additional follow-up or pending clearance?

A: Approximately 20 to 40 DOT certifications to require follow-up or pending clearance at any given time.

14. Q: What is the anticipated frequency of fit-for-duty and FMLA evaluations?

A: Approximately 12 to 24 evaluations per year.

15. Q: Can KCATA provide additional detail on the application of the \$50 liquidated damages per error?

A: Liquidated damages (LDs) set at a specific amount, such as \$50 per error, are pre-agreed contractual amounts designed to compensate a party for breaches where actual damages are difficult to quantify, such as administrative errors or minor delays. Test with a fatal flaw by collector/collection agency will be refunded to KCATA and \$ 50.00 in liquidated damages will be assessed if retesting occurs due to the collector/collection agency’s error.

16. Q: Why is KCATA bidding out? Have all renewal options been used, or has there been an interruption with the service requiring you to go out to bid?

A: The previous provider, Caduceus USA, changed its business model and no longer provides this service.

17. Q: What was the spend for these services in 2025? What are your current rates for line items? What was the pricing structure with the incumbent?

A: For any information that relates to the last solicitation/contract, please submit a FOIA request to Ms. Jill Spurling at jspurling@kcata.org.

18. Q: What has been budgeted for the new contract?

A: This information is not available.

19. Q: Is 24/7 service required for everything or just specific components?

A: It should be for DOT and Non-DOT post-accident testing, random testing, and DOT and non-DOT reasonable suspicion testing.

20. Q: What is your volume for after-hour audiograms and PFTs?

A: The estimated audiogram volume is ten (10).

21. Q: Due to our ownership by a large hospital system, I do not have administrative rights to utilize USB drives. It drives me nuts, trust me, but due to this restriction I am wondering if I can submit an electronic copy of the proposal via CD-ROM, that can be treated as a portable drive, just like a USB?

A: Yes, we can accept a CD if necessary.

22. Q: How often, for whatever reason, have after-hour collections been needed, and are they performed onsite by a mobile collector or do you have an alternative walk-in option that was open 24/7?

A: Incidents, accidents and medical testing as well as 2nd and 3rd shift workers reporting for testing have been collected via walk-in clinics that are open 24/7 or on call.

23. Q: What current challenges, if any, do you experience with the processes in place now with your current provider?

A: Access to audiograms and respirator fit testing services are limited.

24. Q: Are you currently placing orders for services electronically at local collection sites now, or are all services performed on paper at this time?

A: KCATA currently places orders by telephone and is open to Proposers' flexible options such as scheduling orders electronically via a portal, by telephone, or by email. Please provide information regarding electronic options available.

ATTACHMENT

- Receipt of Addenda Form

END OF ADDENDUM

Receipt of Addendum

**Request for Proposal (RFP) G26-7008-28A
Drug & Alcohol Testing and Medical Health Services**

Proposers shall return this form with their proposal. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Proposer non-responsive. As additional addenda are issued, please notate date received below.

We hereby acknowledge that the Addendum noted below has received all information has been incorporated into the Proposal as required.

Addendum #1 dated April 21, 2026

Date Received _____

Company Name: _____

Address: _____

City/State/Zip Code: _____

Telephone: _____ Fax: _____

Printed Name: _____

Authorized Signature: _____

Email Address: _____