

KANSAS CITY AREA TRANSPORTATION AUTHORITY

Request for Proposals (RFP) #G24-6001-22A

Kansas City Area Transportation Authority (KCATA)  
Supply of Ultra-Low Sulfur Diesel And 87 Octane Gasoline

ADDENDUM #1

Issue Date: August 20, 2024

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This Addendum is hereby made a part of the Request for Proposals and Project Documents to the same extent as if it were originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications, or corrections. The Contractor shall acknowledge receipt of this Addendum on the "Receipt of Addenda" form (herein attached) and shall include the form in their proposal submittal.

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PROPOSAL CORRECTIONS/CLARIFICATIONS

1. **The Closing Date for Proposal Submittals has been extended to September 4, 2024, at 2:00 p.m. Central Time.**

PROPOSER QUESTIONS

1. Q: Please provide the last bid tabs for this contract or identify where they may be found (link)  
A: A FOIA request must be submitted for this information to Ms. Jill Spurling at [jspurling@kcata.org](mailto:jspurling@kcata.org).
2. Q: Please provide the company name of current vendor for these Bulk Fuel Services.  
A: Mansfield Oil Company.
3. Q: Will this contract be awarded by line item/product/delivery or single award? Was this contract awarded as a single award in the existing contract  
A: This will be awarded to a single contractor.
4. Q: What are the product tank sizes? Are they above or below ground? Are there any special delivery requirements (fleet or special fittings questions)?  
A: The tank is below ground.
5. Q: For the OPIS pricing option, does KCATA want gross or net?  
A: KCATA requests pricing only for the Contractor's markup and differentials. Pricing for fuel with be negotiated with new Contractor.
6. Q: For the OPIS pricing option, does KCATA want branded or unbranded?  
A: Unbranded.

7. Q: Are there any bonding requirements?  
A: No.
8. Q: Due to 1,000 - 2,000 gasoline delivery loads, is it possible for the gasoline storage tank to receive fuel via a split transport truck?  
A: Yes.
9. Q: May bidders send hard copies of its financial statements directly to KCATA from its finance department because of company policy?  
A: All documents are to be submitted to KCATA's Procurement Department per RFP instructions. The financial statements should be a separate document a marked Confidential. The financial statements are shared with the Finance department only.
10. Q: Please provide a Bill of Lading.  
A: See attachment.
11. Q: Do you consider common carriers to be subcontractors or are they required to submit resumes or references?  
A: No. Fuel delivery operators are not considered subcontractors for this project.
12. Q: When will preliminary bid tabulations be available?  
A: This is an RFP. Proposer information will be available after contract award.
13. Q: Should applicable taxes be listed as separate line items on the invoices?  
A: Yes.
14. Q: Do you typically order both gas and diesel at the same time?  
A: Orders are based on current fuel levels and may be placed at different times. Suppliers may deliver both types of fuel at the same time.
15. Q: Is a pump required at either tank? If so, which tank will require a pump?  
A: No, Fuel delivery truck have their pumps to put gasoline in the right tank.
16. Q: How many gallons did you lock in last year and for which months did you lock in?  
A: KCATA locked in 42,000 monthly or 504,000 gallons of fuel yearly.
17. Q: Were any of the bid margins or prices updated during the contract term or any of the renewals? If so, please provide the updates.  
A: KCATA's contract was based on annual extension options. Fuel pricing was locked-in upon renewal. Contractor's margins were negotiated for full contract term.

18. Q: It appears the pricing tables on Attachment C is missing the table for the NYMEX for fixed pricing for gasoline and the Refiner's Rack Pricing for the Diesel Fuel - Summer Blend. Can you please provide a corrected version of Attachment C?
- A: KCATA requests pricing only for the Contractor's markup and differentials. Fuel pricing will be determined with new Contractor.
19. Q: Will there be an electronic opportunity for vendors to listen to the bid opening
- A: This is a Request for Proposals and there is no public bid opening.
20. Q: Can you please provide an estimated start date?
- A: KCATA anticipates an October 1, 2024, start date.
21. Q: What form of payment does KCATA use? (Check, ACH, Other)
- A: KCATA prefers to pay via ACH.
22. Q: Is it a requirement to bid for both fuel types?
- A: The pricing proposal is only for mark-up and differentials. KCATA intends to discuss the advantages/disadvantages of locking in pricing for gasoline with the Contractor.
23. Q: Can previous lock-in prices or dates of lock-in please be shared?
- A: See attached spreadsheet.
24. Q: Can you please provide the estimated length of time KCATA on average will lock in for the fixed pricing?
- A: The length of time will be determined on favorable market pricing.
25. Q: For the OPIS subscription, will KCATA accept a submittal of OPIS copy with invoices instead of a subscription?
- A:
26. Q: When on average will KCATA reach out to lock in pricing?
- A: KCATA is currently locked in through 9/30/2024. KCATA will work with Contractor to gauge markets to lock in future pricing.
27. Q: Does KCATA require a summer additive?
- A: Yes.
28. Q: Please confirm that KCATA wants Fixed Price proposals only for diesel and not gasoline.
- A: KCATA is requesting pricing only for Contractor's mark-up and differentials.
29. Q: Does KCATA expect to lock fixed price gallons in 18-month increments?
- A: To be discussed with successful proposer.

30. Q: What transportation company(s) (carriers) are currently making your fuel deliveries?  
A: CVR Supply & Trading
31. Q: When you order gasoline (1000-2000 gallons) can it be delivered with diesel to make a full transport load of fuel rather than bringing a transport truck with only 2000 gallons on it?  
A: Yes.
32. Q: Are they required to submit resumes and references?  
A: Yes. Fuel delivery operators are contracted by supplier and not considered subcontractors
33. Q: Do you currently have both gasoline and diesel on a fixed price contract?  
A: KCATA only has diesel fuel on contract.
34. Q: We want to confirm that the “winter blend” requirement consists of supplying an additive (CFI-winter cold flow improver) to create a winter blend and that you do not require a “winter blend” to be lifted directly from the fuel terminal already blended with an additive?  
A: The cold flow improver is added after fuel is lifted from the terminal.
35. Q: What months are you currently utilizing a “winter blend”?  
A: November through February
36. Q: The bid states that the number of gallons delivered and billed is adjusted to a 60-degree temperature. So do you pay on gross or net gallons?  
A: KCATA is paying on the gross number of gallons.
37. Q: It states that KCATA makes bi-monthly payments but what are your net payment terms?  
A: Net 30
38. Q: Will the awarded vendor be asked to provide a NYMEX quote daily up until KCATA decides to lock in? How does that process typically work?  
A: Yes.
39. Q: Can you please confirm the volume of fuel required? Section 2.5.A Delivery states that there are on average 1-2 loads per weekday. One full load (7,500 gallons) each weekday would be equivalent to 1,950,000 gallons of diesel fuel a year.  
A: KCATA anticipates 550,000 gallons of diesel and 52,000 of 87-octane gasoline annually.
40. Q: Would the KCATA please consider extending the due date?  
A: KCATA is extending the closing date to September 4, 2024.
41. Q: Are any taxes to be included in the markup price?  
A: No.

42. Q: Are any tank wagon or short truck deliveries required?  
A: No.
44. Q: Will the awarded vendor be responsible for inventory managing the sites? If yes, do the tanks currently have telemetry systems installed? If yes, will the vendor be permitted to remotely connect to the telemetry system?  
A: No.
47. Q: How many price locks did KCATA lock over the 5-year term?  
A: One each year over the 5-year contract.
48. Q: Will KCATA commit to lifting all gallons locked under a fixed price ratably, e.g. a monthly commitment  
A: Yes.
49. Q: If KCATA does not lift all fixed gallons for a month, will KCATA pay liquidated damages for any gallons left unused?  
A: To be negotiated with successful proposer.

#### ATTACHMENTS

- Sample Bill of lading -- Attachment A
- KCATA price-locks -- Attachment B
- Receipt of Addenda Form

**END OF ADDENDUM**

**ATTACHMENT A  
SAMPLE BILL OF LADING**

BILL OF LADING #: 2666316  
TRANSACTION #: 96610  
PAGE #: 1

**MAGELLAN PIPELINE COMPANY, L.P.**  
A SUBSIDIARY OF MAGELLAN MIDSTREAM PARTNERS, L.P.  
P.O. BOX 22186, TULSA, OKLAHOMA 74121-2186

START TIME: 2024-08-13 11:25:06  
END TIME: 2024-08-13 11:38:32

DOT FIRST RESPONDER INFORMATION		GROSS VOL	MEAS
UN1203, GASOLINE, 3, PGII ERG#128		1001	GAL
NA1993, DIESEL FUEL, 3, PGIII ERG#128		6000	GAL
ONE CARGO TANK			



<b>EMERGENCY CONTACT NUMBER:</b> 800-451-8346 3E for Magellan	<b>CARRIER:</b> FLEET FUELS LLC KANSAS CITY, MO  INSURANCE EXP DATE: 2024-09-01 00:00:00 VTC: 2118
<b>TERMINAL ADDRESS:</b> 401 E. Donovan Rd Kansas City, KS 66115  EPA-Facility ID: 4026-80500	

<b>SUPPLIER:</b> 0171 CVR SUPPLY & TR 10 EAST CAMBRIDGE CIR, STE 250 KANSAS CITY, KS EPA: 3074 PETROEX: 809029	<b>DESTINATION:</b> 001269 KANSAS CITY AREA TRANSIT AUTHO 1350 E. 17 TH ST. KANSAS CITY, MO
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GRADE	RECIPE INFORMATION	GRS	NET	ADD	BLN	UOM	GRV	TMP/PSI	MTR	OCT
1C	SUMMER REGULAR CONVENTIONAL GASOLINE, 9.0 PSI DETERGENT ADDITIZED GASOLINE E10: CONTAINS BETWEEN 9 AND 10 VOL % ETHANOL.	1001	982	5	O	GAL	61.762	72.8	4-2	87.0
X	ULTRA LOW SULFUR #2 DIESEL UNDYED 15 PPM SULFUR (MAX) ULSD FOR USE IN ALL DIESEL VEHICLES AND ENGINES.	1500	1489	0	N	GAL	37.600	75.5	4-3	0.0
X	ULTRA LOW SULFUR #2 DIESEL UNDYED 15 PPM SULFUR (MAX) ULSD FOR USE IN ALL DIESEL VEHICLES AND ENGINES.	2100	2084	0	N	GAL	37.600	75.7	4-3	0.0
X	ULTRA LOW SULFUR #2 DIESEL UNDYED 15 PPM SULFUR (MAX) ULSD FOR USE IN ALL DIESEL VEHICLES AND ENGINES.	2400	2382	0	N	GAL	37.600	75.4	4-4	0.0
-----PRODUCT/NETCODE TOTALS (PRDNETCODE=GROSS,NET)-----										
1C = 1001, 982 X = 6000, 5965 085 = 901, 893 241 = 100, 99										

GASOLINE WITH AN "O" or "A" SUFFIX IN THE BLN (BLEND) COLUMN E10: CONTAINS BETWEEN 9 AND 10 VOL% ETHANOL. GASOLINE WITH A "J" SUFFIX IN THE BLN (BLEND) COLUMN IS E15: CONTAINS BETWEEN 10 AND 15 VOL% ETHANOL. GASOLINE WITH "G" IN THE BLN (BLEND) COLUMN CONTAINS GREATER THAN 10% ETHANOL. DO NOT BLEND THESE FUELS WITH ETHANOL OR ANY OTHER OXYGENATE. GASOLINE WITH A "B" OR "N" SUFFIX IN THE BLN (BLEND) COLUMN IS E0: CONTAINS NO ETHANOL. FOLLOWING ARE THE BLN (BLEND) INDICATORS FOR BIODIESEL BLENDS: D=2% BIODIESEL. F=5% BIODIESEL. E=6% BIODIESEL. H=10% BIODIESEL. C=11% BIODIESEL. K=15% BIODIESEL. L=20% BIODIESEL. CONTACT THE INVENTORY OWNER AND/OR SUPPLIER OF THIS PRODUCT TO DETERMINE IF IT HAS BEEN RESTRICTED FROM USE IN ANY PRODUCT MARKETED AS E15. JET FUEL WITH "4" SUFFIX IN THE ADD (ADDITIVE) COLUMN CONTAINS DEICER ADDITIVE. DIESEL WITH "3" IN THE ADD COLUMN CONTAINS COLD FLOW IMPROVER. DIESEL WITH "6" IN ADD COLUMN CONTAINS PDA. EFFECTIVE 1/1/2021, MPL IS A DESIGNATED E10 SYSTEM. ANY GASOLINE BLENDED WITH LESS THAN 10% ETHANOL MAY RESULT IN AN ADDITIONAL OBLIGATION BORNE BY THE SUPPLIER OR RETAIL STATION. PRODUCTS LOADED AND TRANSPORTED OFF-SITE FOR FURTHER DOWNSTREAM BLENDING PRIOR TO RETAIL SALE, MAY NOT BE SUFFICIENTLY ADDITIZED TO MEET APPLICABLE FUEL SPECIFICATIONS OR REGULATIONS. ULSD MINIMUM FLASH: 125 DEGREES.

CARRIER CERTIFIES that the CARGO TANK or TANKS, supplied for this shipment is a proper container for the transportation of this commodity. By leaving Magellan property with this document, I acknowledge that if I have been injured while on terminal premises, I have notified Magellan Pipeline personnel of this fact prior to leaving the terminal. I also acknowledge that I was provided a copy of the appropriate Emergency Response Guide(s) with this Bill of Lading.

SEALS: [ ] BADGE/DRIVER: 118168 ANTWONE JOHNSON Document ID: #1.0  
This volume of neat or blended ethanol, bio diesel or renewable diesel is designated and intended for use as transportation fuel, heating oil or jet fuel in the 48 U.S. contiguous states and Hawaii. Any persons receiving this fuel is advised that the requirements of 40 CFR 80.1430 do not apply to this transportation fuel.

MOTOR CARRIER STRAIGHT BILL OF LADING OR DELIVERY TICKET

Phillips 66 Carrier LLC  
 Kansas City Terminal  
 2029 Fairfax Trafficway  
 Kansas City, KS 66115

Ph: 913-342-0510 EPA#: 452881953

Transportation of product received is subject to the classifications tariffs and/or contracts in effect on the date of this Bill of Lading  
 Not a Bill of Lading when moved in a vehicle operated by shipper or owner of product, but merely a receipt for product.

BOL #	VER	LOAD GATE/START/STOP	DELIVERY #	TANK	VAPOR CERT.	CERT. EXPIRATION
835336	1	08/14/2024 11:52		TRUCK		
		08/14/2024 13:02		TRAILER 62110		04/24/2025
		08/14/2024 13:14		TRAILER 2		

SHIPPER (Transferor): PH  
 Phillips 66 Company  
 2331 CityWest Blvd.  
 Houston, TX 77042

SOLD TO: 0003000 FREIGHTCOLLECT  
 MANSFIELD OIL CO OF GAINESVILL

BILLED TO (Transferee): 263  
 UNBRANDED P66 CONTRACT

SHIPPED TO: 846244  
 MANSFIELD OIL CO- VAR MO  
 VARIOUS MISSOURI  
 VARIOUS, MO

HOUSTON, TX

H	M PRODUCT DESCRIPTION	ACTIVE	PRESS	TEMP	API	MAX	GROSS	NET	OCTANE
		TANK	PSI	F	GRAV	RVP	GALS	GALS	
X	NA1993, Diesel Fuel, 3, III #2 ULSD B5 LUB	000000	0.0	76.9	36.9	0.0	7,000	6,944.00	0

Contains 5% Biodiesel. Ultimate consumer should be notified to consult Vehicle Manufacture Fuel Recommendations prior to use.  
 15 ppm sulfur (maximum) Undyed Ultra-Low Sulfur Motor Vehicle Diesel Fuel for use in all diesel vehicles and engines.

1 CARGO TANK(S) TOTALS 7,000 6,944.00

**ATTACHMENT B  
PRICE LOCK-INS (DURING CONTRACT)**

<b>KCATA</b>		Mansfield	NYMEX
YEAR 1	ULSD CLEAR	2.1671	2.0724
YEAR 2	ULSD CLEAR	2.1447	2.0500
YEAR 3	ULSD CLEAR	1.9807	1.7764
YEAR 4	ULSD CLEAR	2.9900	2.8990
YEAR 5	ULSD CLEAR	2.9900	2.8990



KANSAS CITY AREA TRANSPORTATION AUTHORITY (KCATA)

Request For Proposals (RFP) #G24-7012-28A

Kansas City Area Transportation Authority (KCATA)  
Supply of Ultra-Low Sulfur Diesel and 87 Octane Gasoline

**RECEIPT OF ADDENDA**

Proposers shall return this form when submitting their Proposal Submittal. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Proposer non-responsive. As additional addenda are issued, please notate date received below.

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*We hereby acknowledge that the Addenda noted below was received with all information that has been incorporated into the Request for Proposals as required.*

Addendum #1 dated August 20, 2024                      Date Received \_\_\_\_\_

Addendum #2 dated \_\_\_\_\_                      Date Received \_\_\_\_\_

Addendum #3 dated \_\_\_\_\_                      Date Received \_\_\_\_\_

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_