

**ADDENDUM NO. 1**

**Kansas City Area Transportation Authority  
1350 E. 17<sup>th</sup> Street  
Kansas City, Missouri 64108**

**IFB #G19-7046-35A  
Armored Courier Services**

Issue Date: June 18, 2019

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This Addendum is hereby made a part of the Bidding Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

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**The IFB Closing as shown on the Bid Schedule is amended to read as follows:**

“IFB Closing .....June 28, 2019  
2:00 p.m. CDT

**QUESTIONS AND ANSWERS RELATED TO IFB #G19-7046-35A ARMORED COURIER SERVICES**

1. Does KCATA truly require bonds, or will umbrella/WC/general insurance be sufficient?

ANSWER: **Yes, bonds are required.**

2. Will KCATA consider bids with annual rate increases?

ANSWER: **KCATA is open to considering bids with reasonable annual rate increases.**

3. For Category 4 (TVM’s), does KCATA have any data on how long it takes on average to service these machines?

ANSWER: **We are finalizing the contract for TVM’s and will include the selected courier in the project when it kicks off. The vendor will be able to provide this information. Some functions can be monitored and controlled remotely.**

4. Also, for the TVM’s, does KCATA envision ordering coin and cash replenishments from the bank, or would KCATA entertain the idea of ordering directly from the contracting courier service?

ANSWER: **The vendor can provide quotes for both scenarios.**

5. The liability range for Category 2 in particular seems very wide and could substantially affect pricing. Please advise what standard liability limit KCATA would like covered on a regular basis.

ANSWER: The range originally provided included checks which are no longer transported by courier to the bank. The range for combined cash and coin deposits is approximately \$500 to \$2,500.

6. Section 3A5 – is the flash drive required? Some respondents' IT policies prohibit them from disseminating proprietary information on flash drives.

ANSWER: KCATA requires a flash drive but understands the need for withholding proprietary information from such drive. A hard copy of such information, provided at the time of submission of proposal will suffice.

7. Regarding Category 1 – Pricing sheet asks for pricing of counting/processing deposits, but the technical specs indicate we should take immediately to Commerce Bank "...approved cash counting facility.". Is KCATA requesting pricing for both scenarios?

ANSWER: The technical specs has a misprint. The cash vaults will not be delivered to Commerce Bank. The vendor will be responsible for cash counting/processing deposits for the cash vaults.

8. How many kiosks would the contracting vendor be responsible for

ANSWER: Four TVM's, but only three will be stocked with cash/coin. The fourth will only need replenishment for ticket stock.

9. How close can armored vehicle park to the TVM's?

ANSWER: There is off-street surface parking that KCATA controls at East Village (12<sup>th</sup> and Charlotte) and 75<sup>th</sup> & Prospect. At 12<sup>th</sup> & Grand, the courier will need to park in the adjacent pay lot (SE corner) or around the corner on McGee since bus operations will need full all-day access to the curb where the TVM is located. Couriers may not block the curb on 12<sup>th</sup> Street at Grand under any circumstances.

10. Are there any "black-out" time windows in which the TVM's cannot be serviced?

ANSWER: KCATA would like to avoid "rush hour" servicing, which would be 6-9 am and 4-6 pm weekdays. All other times would be available for servicing.

11. Can checks be reconstructed?

ANSWER: All KCATA checks are scanned and deposited remotely so they could be reconstructed. Copies of JCT checks are made and kept on file in case research is necessary.

**End of Addendum #1**

**RECEIPT OF ADDENDA**

**RFP #19-7011-21A  
Union Pension Plan Actuarial Services**

Offerors shall return this **RECEIPT OF ADDENDA** form when submitting your bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Offeror non-responsive.

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We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated in the RFP as required.

Addendum # 1                      Dated \_\_\_\_\_                      Date Received \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Email Address: \_\_\_\_\_