

## ADDENDUM NO. 3

Kansas City Area Transportation Authority  
1350 E. 17<sup>th</sup> Street  
Kansas City, Missouri 64108

### PARATRANSIT SCHEDULING & DISPATCH SERVICES Request for Proposals #G20-7028-32

Issue Date: May 19, 2020

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This Addendum is hereby made a part of the Request for Proposals and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the RFP documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge in the proposal the receipt of this Addendum.

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#### SECTION I PROPOSAL CALENDAR

1. At the top of addendum 2 it notes an extension to the due date:

##### SECTION I PROPOSAL CALENDAR

**Delete: RFP Closing 2:00 P.M., May 29, 2020**

**Replace with: RFP Closing 2:00 P.M., June 9, 2020**

Within the Q&A, the following is stated:

27. Will the City consider a two-week extension in order to schedule a visit to the Scheduling and Dispatch Facility?

The KCATA is not operated or owned by the City of Kansas City Missouri. It is a separate entity.

Due to a stiff timeline, KCATA is unable to extend the due date past May 29, 2020.

Because of current social distancing rules in place, the building is not open to public for visiting.

Can you please confirm the due date of the proposals to ensure we meet the deadline?

**Due to the late release of Addendum 2 the deadline has been extended as stated in Addendum 2.**

2. Addendum 2 mentions attachments but I was unable to locate these within the addendum or on-line. Can you please direct me to where I can find these?

**All attachments and appendices are now attached.**

3. Appendix A is reference for historical on time performance, though this information is not provided within appendix A. Would KCATA consider providing historical OTP?

**We have provided historical OTP with the addendum.**

- 4. Page 10 – Software must be “Capable of incorporating multiple trip policies, linked to various eligibility”. Please provide examples of policies required.**

Some examples of this are: KCMO charges \$3.00 each way but Independence charges \$2.00 each way; KCMO and Independence have different service hours and days of service; etc. We are talking about different jurisdictional requirements for trips.

- 5. Will the chosen vendor have access to the tablets?**

The vendor can work with the service provider to gain access to the tablets, if necessary.

- 6. Who will be responsible for tablet support and acquisition? Acquisition of the tablets is the responsibility of the service provider.**

The support necessary by this bidder would be exclusively related to the software.

- 7. Would KCATA consider allowing the chosen vendor to take over the reservations portion as well?**

No.

- 8. Who will be responsible for on-going training for drivers, reservations and other staff once initial training is complete?**

If there is ongoing software training needed, please refer to the software requirements of this RFP. In general, ongoing driver training is the responsibility of the service provider. KCATA is responsible for its reservations team. Ongoing software training will need to be provided by the software provider, if required.

- 9. The Performance Plan indicates coverage for items such as flooding, acts of God, etc. but does not cover OTP for instances such as accidents. As the chosen vendor would have no control over accidents/vehicle malfunction how will this impact the Performance Plan?**

Accidents do not impact OTP.

- 10. Is there existing/preferred Two Way Radio equipment?**

Yes.

- 11. How will KCATA handle the basic fixed costs associated with the contract in case of another Pandemic such as COVID-19?**

In the event of another Pandemic such as COVID -19, any reimbursement regarding COVID-19 or the like is subject to the availability of funds and contingent upon final approval and receipt of funds. KCATA cannot agree to how this will be handled at this time but will take into consideration as incidents/needs/the situation arises.

**12. Will KCATA allow the opportunity to ask more questions after responses are received from those supplied on May 7, 2020?**

Additional items of clarification may be discussed during the evaluation interviews for responsive proposers. In the event interviews are not conducted there will be a discussion and discovery session with the successful proposer.

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**PARATRANSIT SCHEDULING & DISPATCH SERVICES  
Request for Proposals (RFP) #G20-7028-32**

Proposers shall return this **RECEIPT OF ADDENDA** form when submitting their bid. The form shall be signed and dated by an authorized representative of the firm. Failure to submit this form may deem the Bidder non-responsive.

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*We hereby acknowledge that the Addenda noted below have been received and all information has been incorporated into the Invitation for Bid as required.*

Addendum #1 Dated \_\_\_\_\_ Date Received \_\_\_\_\_

Addendum #2 Dated \_\_\_\_\_ Date Received \_\_\_\_\_

Addendum #3 Dated \_\_\_\_\_ Date Received \_\_\_\_\_

Addendum#4 Dated \_\_\_\_\_ Date Received \_\_\_\_\_

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_