

KANSAS CITY AREA TRANSPORTATION AUTHORITY

REQUEST FOR PROPOSALS (RFP) #F19-7027-59

INDEFINITE DELIVERY/INDEFINITE QUANTITY (IDIQ)
ON-CALL REAL ESTATE CONSULTANT SERVICES

ADDENDUM #2

Issue Date: April 12, 2019

This Addendum is hereby made a part of the Request for Qualifications and Project Documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the bidding documents by additions, deletions, clarifications or corrections. The Contractor shall acknowledge receipt of this Addendum in their Proposal on the attached "Receipt of Addenda" form issued with Addendum #1.

CLARIFICATIONS/ADDITIONAL INFORMATION

REFERENCE	ORIGINAL VERBIAGE	REVISED VERBIAGE
SECTION 2 Scope of Services / Work <u>2.1 Introduction</u>	"The intent of this solicitation is to provide the KCATA with qualified firms under Indefinite Delivery/Indefinite Quantity (IDIQ) contracts to provide "on-call" real estate services in two categories..."	"The intent of this solicitation is to provide the KCATA with qualified firms under Indefinite Delivery/Indefinite Quantity (IDIQ) contracts to provide "on-call" real estate services in four categories..."
	It was originally stated that Clayborn & Associates LLC's DBE status was unknown.	Clayborn & Associates LLC is a DBE.
SECTION 2 Scope of Services / Work <u>2.4 Qualifications of the Proposer</u> B.	B. Qualified proposers will hold real estate brokerage licenses in both the states of Missouri and Kansas.	B. Qualified proposers will hold real estate brokerage licenses in both the states of Missouri and Kansas, if they are submitting to Category A (Real Estate Brokerage Services) and/or Category D (Real Estate Support Services).

PROPOSER QUESTIONS

REFERENCE	PROPOSER QUESTION	KCATA RESPONSE
	Can a firm be selected in more than one category?	Yes
	Can a firm submit a proposal to more than one (or just one) category?	Yes, a firm can submit to as few or as many categories as they wish, however they must only submit 1 (one) proposal. Please indicate which categories you are submitting to in your transmittal letter.

REFERENCE	PROPOSER QUESTION	KCATA RESPONSE
Section 4.3(A) Financial Condition of the Firm	The section states that, “the Proposer shall submit the firm’s most recent unaudited financial statements as well as two (2) years of its most recent audited annual financial statements.” Our firm is a small firm and does not have audited financial statements. Is there a substitute for the submission of audited statements?	Please submit an accounting balance sheet for the previous two years.
Section 2.5(B) The IDIQ Contract	The expected value of the contracted services is not to exceed \$250,000 – is this per category / per firm or all four categories / firms combined?	Per category / per firm.
	If more than one firm is selected in a category, how will KCATA decide to solicit specific work orders? Will they go to all or will the agency select based on some sort of metrics who to ask to respond to the specific work order?	This has yet to be determined and may be based on a case by case basis.
	With the expiration of the 3 rd and Grand Contract, will the reevaluation of that asset fall under the “Real Estate Consulting and Advisory Services” portion of the IDIQ?	To be determined.
	Our response may include a list of subconsultants with specializations in the defined RFQ scope of work that our firm does not perform (environmental testing, for example). Would these subconsultants be automatically included on all assignments that our firm is selected to work on? Or, in some cases would a pre-approved KCATA on-call service provider that has similar qualifications be selected to perform that same work?	In most cases, the KCATA would most likely use a firm that we already have a pre-approved on-call contract with, however if it was determined that they could not perform the work, we would use the sub-consultant associated with your firm.
	With the specific scope of work yet undefined, how should respondents address the DBE commitment requirements? Should responses include DBE/WBE firms exclusive to our team (or, as our previous question poses) will subconsultants with on-call agreements in place with KCATA be considered for certain scopes of work?	Firms should include all subconsultants at the time of proposal they believe would bring special expertise to the real estate consultant scope of work. KCATA and the prime are not obligated to use any or all sub consultants that have been presented. KCATA, with the consult of the Prime, may decide to appoint work to a firm who already holds an on-call contract. As noted in the RFQ, if the prime is not a DBE, it is strongly encouraged that you partner with subs that are.
	Are firms required to hold licenses in KS and MO?	It is only required that firms hold licenses in Kansas and Missouri in category A (Real Estate Brokerage Services) and category D (Real Estate Support Services). The revised Scope of Work, as written in Addendum #1, reflects this information

END OF ADDENDUM 1